

**PLCSF Exec Meeting**  
**March 24, 2014**

*In attendance: Laura Caffo, Marvin Estrin, Suzy Reid, Ian Law, Scott Irwin (Tanya McMilin and Kate Lubsen absent)*

*Meeting called to order at 4:05pm*

**Next week's agenda:**

The majority of our meeting will go to Gilbert Gutierrez for a LCAP/LCFF Workshop

Suzy sits on the LCAP Planning Team and offered a little information on what they took part in a couple of weeks ago and the plan to gather data and feedback from the Clusters. The information gathered at the Cluster meetings will come back to the Planning Team and a draft LCAP will be approved.

- Suzy will put together a blurb for what we'll be going over during our meeting with Gil on the 7th regarding LCAP based on what the LCAP Planning Team did.

Both PLHS and Dana have some information that they can bring to the meeting from their work with the District and their Program Improvement Year 4 plans. This information includes work on the District's 12 Quality Indicators.

- Marvin and Scott will find the information to bring to the meeting.

Using the DAC LCAP Survey analysis as a way to see where the cluster aligns with the survey results and where the PLCSF agrees.

Ian asked whether there was a Spanish version of the DAC Survey available?

**Organizing as a Cluster**

- Our insurance is roughly \$2,000 – it covers liability if someone is injured at meetings, events, etc., it also ensures the safety of the board if anyone tries to sue any individual or the whole board.
- Does the District protect us as a 501c3?
- Justifying the purchase/maintenance of insurance?
  - We organize more events and gatherings than the average cluster advisory group
  - We are fulfilling the role that the District has expected and desired

**Fundraising:**

Cluster community event – In order to have this event, we need buy in from the community. Not one person has offered to help.

- All Principals have gotten back to Laura with dates
- The Principals don't want to have a table
- The band Laura wanted to book isn't available

- School bands aren't available
- Dates conflict with PLHS cheerleader and football booster
- The push needs to come from the schools and the community

Laura is proposing that we do not do it, for lack of interest.

\*\*Definitely need a fundraiser chair on the board next year.

The lack of interest in the Cluster event demonstrates that information isn't really getting back to the schools.

Laura reminded us that as a PL Cluster Rep, our job is to take information back to the schools, the foundations, PTAs and PTOs and SGTs and share what is happening and how the sites can take part in these events and support the cluster.

Bringing the school site foundations, PTAs and PTOs to the table at the Cluster-level; maybe suggest a rep from the foundation board or make the Cluster an agenda topic at meetings.

Suzy suggested that it could help with attendance and membership.

A suggested open question to the Cluster: How can we increase attendance and interest in our Cluster?

Scott suggests that a lot of parents may see our Cluster like this:

My kids elementary school ---->Dana ----> Coreia ----> PLHS

But what we want them to see is this:

Pt. Loma HS  
Correia + Dana  
Dewey + Cabrillo + Loma Portal + Ocean Beach + Sunset View + Silver Gate

Helen Ghio contacted asked for a cost of an ad on the eblasts.

- Laura will tell her \$40 per month for April, May and June

Kerry Derosier, Choir teacher

- Pulling money from each school site association to pay for the program's coaches
- Would the PLCSF be willing to open a sub account to pay for the chorus

Ian mentioned the HS booster club has the mechanism to handle funds, distribute and manage the funds? Do we have the personnel to do it?

Marvin said that if money came into our 501c3 we would have to set up another account to be able to sign checks and do all of the details.

Laura will invite Kelly to our next

**Agenda:**

- Area Superintendent Gilbert Gutierrez with the LCAP workshop
- Remarks about the Cluster event
- Fundraising/Cluster structure/Involving the Associations

**New business:**

Special Ed meeting follow-up from Scott:

- Christy approached Scott to run the Special Ed group meetings. She met with Gil and Scott and it was decided that a principal would not run the meetings; Christy wants to have an admin person there if possible.
- This cluster sub group would operate on its own. It would be parent run and any admin that is interested can volunteer to attend.
- The sub-group would report out at monthly Cluster meetings.
- Sonia Pecos is going to be in touch with Christy regarding some of the areas of focus for these meetings, to see whether there is anything it can contribute to the conversation at the District level.

Ian is concerned about the partnership between a content area teacher (like himself in math) and a "collaborative" special education teacher who work together during an instructional period to "co-teach" the class. A "collaborative class", AKA "G-roster class", is set up with a larger number of students-with-needs than a "regular" class, hence the special ed "coteacher".

The model sometimes works and sometimes doesn't. There is need to study and improve this model of instruction.

Principals are talking about putting resource teachers on the list of those getting professional development, as well as including them in a common prep period, so they are on the same page.

Scott asked: When/How often should a cluster sub-group share out?

Laura agrees that the share out at our meetings is positive and typically brief.

*Meeting adjourned 5:26pm*